

CAMP RIVERLEA
Owned and Operated by Riverlea, LLC
COUNSELOR APPLICATION

Please return this form by April 15, 2010 to:
Al & Megan Whitted
312 Jericho Road
Hillsborough, NC 27278

Description of the camp: Riverlea, LLC (DBA Camp Riverlea), located on South Lowell Road off of Guess Road, north of Durham, NC has approximately 100 acres of rolling fields bordered on two sides by the Little River. Miles of woodland trails, two swimming pools, a pond, a camping lodge and open play spaces make it an ideal country camp location. Riverlea, LLC provides a wide range of camping activities including classes in swimming, archery, canoeing and kayaking, nature, music, arts & crafts, athletics, drama, games, golf and tennis. Each session, the camp experience includes one longer day where campers celebrate with a cookout dinner and twice during the summer older campers are invited to spend the night. The camp, established in 1971, serves Durham-area children, many of whom return every summer to carry on the camp tradition.

General responsibilities: A counselor at Riverlea, LLC is paired with a mentor staff member to be trained as a counselor. He/she must be able to assist in small and large group activities, supervise campers participation in structured and unstructured activities, demonstrate sensitivity to the needs of the campers, interact appropriately with campers in a variety of situations, appropriately model behavior and use positive behavior-management techniques. A junior counselor must possess the strength and endurance required to maintain constant supervision of campers while on duty and possess enthusiasm, patience, self-control, and a sense of humor.

Manager and Camp Director: Joe Harris

Business Manager: Fran Harris

Supervisors: Program Directors, Al and Megan Whitted

Riverlea hires counselors for the full length of the camp program, June 7-August 6, 2010

Please verify that you are available, especially for these specific dates during the 2010 Season:

Staff Orientation	Monday, June 7 - Friday, June 11
Camp Open House	Saturday, June 12 choose one shift to work: 12-3pm or 2-5pm
First Day of Camp	Monday, June 14
Camp Cookout	Thursday, June 24 camp program finishes 8pm*
First Day, Session II	Monday, July 5
Camp Cookout	Thursday, July 15 camp program finishes 8pm
First day, Session III	Monday, July 19
Camp Cookout	Thursday, July 29 camp program finishes 8pm*
Staff Appreciation	Thursday, August 5 camp dinner party 6-8pm
Camp Clean-up	Friday, August 6 clean and pack up after camp, work until 8pm

* Camp Overnight **June 24 OR July 29** choose one date to staff camp overnight program

References: Please provide three references not related to you who have knowledge of your character, experiences and abilities and can discuss your qualifications with regard to this camp position. Please include the following:

Name	Relationship	Address	Phone	Email
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Work Experience: Please include the following:

Dates	Employer/Supervisor	Nature of work	Email address	Phone
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Camp Experience:

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Department of choice: Riverlea, LLC employs counselors to teach in the following departments: ARCHERY, ARTS & CRAFTS, ATHLETICS, CANOEING & KAYAKING, DRAMA, GAMES, GENERAL COUNSELORS (group leaders), GOLF, MUSIC, NATURE, SWIMMING and TENNIS. Please indicate your level of experience in the following areas by putting a check in the appropriate column and include comments on where you received training in the space provided.

Beginning Intermediate Advanced

Please add comments in this column:

_____	_____	_____	ARCHERY
_____	_____	_____	Archery Certification
_____	_____	_____	ARTS & CRAFTS
_____	_____	_____	Ceramics
_____	_____	_____	Other media:
_____	_____	_____	ATHLETICS
_____	_____	_____	Cooperative Games
_____	_____	_____	Team sports:
_____	_____	_____	CANOEING
_____	_____	_____	KAYAKING
_____	_____	_____	Canoeing Certification
_____	_____	_____	DRAMA
_____	_____	_____	Theater
_____	_____	_____	Improv
_____	_____	_____	GOLF
_____	_____	_____	Team Competition
_____	_____	_____	LEADERSHIP
_____	_____	_____	Conflict Resolution
_____	_____	_____	CPR Certification
_____	_____	_____	Early Childhood Instruction
_____	_____	_____	First Aid Training
_____	_____	_____	Team-building
_____	_____	_____	MUSIC
_____	_____	_____	Piano
_____	_____	_____	Voice
_____	_____	_____	Guitar
_____	_____	_____	Other instruments:
_____	_____	_____	NATURE
_____	_____	_____	Fire-building
_____	_____	_____	Naturalist studies
_____	_____	_____	SWIMMING
_____	_____	_____	Lifeguard Certification
_____	_____	_____	Team Competition
_____	_____	_____	Water Safety Instructor
_____	_____	_____	TENNIS
_____	_____	_____	Team Competition

Please list your preference of three departments in which you feel most qualified to teach:

1. _____ 2. _____ 3. _____

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Riverlea, LLC (DBA Camp Riverlea) Drug/Alcohol Policy: Use of illegal drugs is prohibited while employed by Riverlea, LLC. The use of alcoholic beverages at camp is prohibited. Riverlea, LLC maintains a ZERO TOLERANCE drug/alcohol policy. Violation of these rules will cause employment termination. A condition of employment is compliance with Riverlea LLC's controlled substance abuse and testing policy. Are you committed to adhere to this policy?

___ YES ___ NO

Riverlea, LLC (DBA Camp Riverlea) Harrassment Policy: The policy prohibits all forms of harassment by employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment?

___ YES ___ NO If yes, please explain:

Criminal record Have you ever been convicted of a crime, other than a minor traffic offense?

___ YES ___ NO If yes, please explain:

Riverlea, LLC (DBA Camp Riverlea) Personal Conduct Expectations: It is necessary to get proper rest and maintain good personal habits of conduct. Are you committed to abide by Riverlea LLC's expectations regarding these issues?

___ YES ___ NO

I authorize investigation of all statements contained within this application and release Riverlea, LLC (DBA Camp Riverlea) and all others from liability in connection with the same. I understand that, if employed, I will be an at-will employee, that the employee or employer is free to terminate the agreement at any time and for any or no reason, and that any agreement to the contrary must be in writing and signed by the Camp Director. I also understand that any untrue, misleading, or omitted information herein may result in dismissal, regardless of time of discovery by the employer. I further give permission to Riverlea, LLC to secure a criminal background investigation as a part of my employment process.

Signature of Applicant _____ **Date** _____